

March 31, 2010

Dear _____
Supervisor

This letter is intended to inform you about my recent attendance at the DB Advisor Training presented by the New England Consortium of Deafblind Projects and the Vermont Deafblind Project in Watertown, Massachusetts on *March 31 and April 1, 2010*.

The elements that I learned relative to educating children with combined vision and hearing loss include:

1. Assessment Strategies
2. Activity and Instructional Planning
3. Performance Monitoring

I believe that this information will impact my work in the following manner:

For further information, please contact Tracy Evans Luiselli, Ed.D., Project Director for Connecticut, Maine, Massachusetts, and New Hampshire Deafblind Projects at 617-972-7157 or tracy.luiselli@perkins.org

Sincerely,

DB Advisor Signature