



NEW ENGLAND CENTER DEAFBLIND PROJECT

Providing Technical Assistance to Children, Youth & Families
in Connecticut, Maine, Massachusetts & New Hampshire

REGISTRATION PROCEDURES

If you suspect that a child has both vision and hearing loss or who is “at risk” complete the:

1. **Parent Contact and Release of Information Form (pink).**
Note: Information is for updating child records, national census records, future service or training needs, and legislative alerts. *Signature Required Annually.*
2. **NEC Initial Information Form (blue) AND the National Deafblind Census Code Sheets (blue)**
3. **Attach** the following reports/documentation:
 - Most recent *vision report
 - Most recent *hearing report
 - Most recent Education Plan i.e.: IEP, IFSP, ITP
 - Medical documentation of etiology

Send all of the above information to:

**(NEC) New England Center Deafblind Project
175 North Beacon Street
Watertown, MA 02472**

Complete registration *will only occur after all of the above documentation has been received, reviewed and approved.*

NEC will send the child's family, service providers and/or related agencies:

- Eligibility Letter/NEC Description
- Certificate of Eligibility
- Handouts and/or key articles related to deafblindness
- A NEC representative will be assigned to the child and will contact the family and the teacher/program for consultation unless you request “NO CONTACT”
- Ongoing notification of training information provided to the family/teacher/program